

# MELBOURNE EAR SPECIALISTS

## Patient Registration Form

Please complete this form and return it to the office before your appointment.  
Alternatively, you can complete our online form at [melbourne-ear.com](http://melbourne-ear.com)

Date:

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### Patient Details

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Title:  Given Names:

Surname:

Preferred Name:

Pronouns:

Date of Birth:

Age:

Address:

Suburb:

Postcode:

Phone Number:

Mobile:

Email Address:

### Next of Kin Details

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First Name:

Surname:

Relationship:

Phone Number:

### Referring Doctor Details

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Doctor:

Clinic:

Phone Number:

Fax:

### GP Details

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Doctor:

Clinic:

Phone Number:

Fax:

Medicare Number:

Reference Number:

Expiry:

Private Health Insurance Fund:

Membership Number:

Level of Cover:

Veteran Affairs (Gold Card Only)

VX Number:

**Please list any other doctors you are seeing**

Name:	Clinic:	Phone Number:	Speciality:

**Consent Form**

We require your consent to collect personal information about you. Please read this information carefully and sign where indicated below.

This medical practice collects information from you for the primary purpose of providing quality health care. We require you to provide us with your personal details and a full medical history so that we may properly assess, diagnose, treat and be proactive in your health care needs. This means we will use the information you provide in the following ways:

- Administrative purposes in running our medical practice.
- Billing purposes, including compliance with Medicare and Health Insurance Commission requirements.
- Disclosure to other doctors in the practice, locums and Registrars attached to the practice for the purpose of patient care and teaching.
- Disclosure for research and quality assurance activities to improve individual and community health care and practice management.
- Please discuss with Professor Briggs if you do not want your records accessed for these purposes.

I have read the information above and understand the reasons why my information must be collected. I am also aware that this practice has a privacy policy on handling patient information.

I understand that I am not obliged to provide information requested of me, but my failure to do so might compromise the quality of the health care and treatment given to me.

I am aware of my right to access the information collected about me, except in some circumstances where access might legitimately be withheld. I understand I will be given an explanation in these circumstances.

I understand that if my information is to be used for any other purpose other than set out above, my further consent will be obtained.

I consent to the handling of my information by this practice for the purposes set out above, subject to any limitations on access or disclosure that I notify this practice of.

Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_